Project picture

|  |  |
| --- | --- |
| **PROJECT:** | Insert project name |
| **SITE LOCATION:** | Insert project address |
| **PROJECT NO:** | Insert project number |
| **DATE:** | Insert date |
| **REVISION:** | Insert revision number |

|  |
| --- |
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# **Purpose of this Plan**

This section will be different for every project, depending on the client’s needs and the building’s expected life span.

# **Disclaimer**

 Address the disassembly plan’s limitations, such as:

* It remains the responsibility of the contractor conducting the disassembly work to produce their disassembly strategy in line with the safety requirements that are valid at the time of disassembly;
* All National Construction Code compliance-related matters will need to be revisited based on the code at the time of disassembly and re-installation of elements;
* Elements that might need to be re-certified prior to using them in a new location (i.e. weather- proofing, fire rating);
* Elements that will need warranties to be re-certified because of disassembly;
* Elements that have not been designed for disassembly (i.e. foundations).

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| --- | --- | --- |
| **Element** | **Designed For Disassembly** | **Notes for Reuse** |
|  |  |  |
|  |  |  |
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# **Disassembly Step 1 –** Insert project item to be disassembled

# Material Locations

Include a description of where these items can be found within the project and list their expected useful life. Include supporting drawings or images as needed.

|  |  |  |
| --- | --- | --- |
| **Component** | **Location** | **Useful life** |
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# Disassembly Methods

Describe how these items can be disassembled. Include supporting drawings or images as needed.

Step 1 –

Step 2 –

Step 3 –

….

# Storage and Disposal

Describe the best way to properly store the disassembled items. If certain items cannot be reused upon disassembly, describe disposal methods.

# **Contact list**

Include all useful contact information, specifying the scope relevant to each of the contacts listed.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NAME** | **ROLE** | **CONTACT INFORMATION** | **COMPANY** | **REFERENCE** |
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# **Appendix A – additional supporting information**

Include any more in-depth instructions in the Appendix.